

## NCC and Annual Awards Protocol

### Duties of each NCC Trophy Chairperson:

1. Clarify in the spring, who is calculating the points for the year. This is currently being maintained by Robin Putnum but should be verified each year.
2. The NCC trophy Chair should review the approved ECSCA list of NCC trophies (available on [www.fieldcockers.com](http://www.fieldcockers.com)) and year end awards to preserve continuity and accuracy for the upcoming year.
3. The NCC trophy Chair should select the type of trophies to be awarded.
4. The previous years NCC trophy chair must communicate with the upcoming NCC trophy chair to make that person aware of who has traveling trophies and arrange for their return.
5. For all annual trophies, the NCC trophy Chair needs to communicate with their sponsors (i.e. Fallen Wings, Bramblewood, etc...) as to their continued support for the award or trophy which they have been sponsoring.
6. The NCC trophy Chair should find sponsors for all other trophies to be awarded for the year to cover the cost of the trophies and awards.

### New Awards or Trophies or Changes to Existing Awards or Trophies:

Proposed additional awards or changes to existing awards must be presented to the ECSCA FTC. A written description of the award along with how the award will be funded each year should be sent to the FTC Chairperson who will present the information to the FTC Committee for initial review. If the FTC approves the award or the change, the award information will be forwarded to the ECSCA Board for final approval.

In the event that a sponsor of a trophy and/or award is no longer able or interested in providing the trophy, the ECSCA FTC will review the status of the award and determine the future offering of the award. The recommendation from the FTC will either be to discontinue the award or find alternate funding for the award. The final recommendation will be sent to the ECSCA Board for approval.